

# Code of Conduct for Students

1. Morality, honesty and dedication to human thought and services are sincerely needed .These shall help to achieve the aim of real education for carving ideal students and noble citizens with their mind and soul enlightened .
2. Good behaviour and respectful attitude towards the staff, seniors and the people in general must be observed.
3. Students must maintain discipline in and outside the college. They should attend the college in proper uniform.
4. Students should uphold decorum all the time, which is conducive for studies.
5. Students can meet the Principal for the solution of their important and genuine problems.
6. Students should not loiter in the college corridors, which disturb the classes.
7. Co-operation of the students is required to keep the campus tidy and clean.
8. Regularity in attending classes is best expected from all the students. Prayer attendance is also compulsory. Students should be there in the college at least 5 minutes before the first bell.
9. The vehicles should be kept in the specified parking shed only.
10. During the college hours students should not meet the outsiders without the prior knowledge and permission of the Principal.
11. Students should carefully watch the notice board daily instructions contained there in.
12. Students should not add, alter or remove any article from the college notice board.
13. Students are not permitted to use mobile phone in class rooms. Use of mobile phone is only
14. allowed with the permission of their teachers.  
Valuable articles is strictly prohibited in the college.
15. Writing anything on the college walls, furniture, notice board, toilets etc. will amount to strict
16. action.  
Students should not damage college property.
17. Students found guilty of indulging in immoral and subversive activities may be expelled from
18. the college.  
Pay the college dues in time to avoid inconvenience. The college and hostel fee once paid shall
19. not be refundable .  
Students should take care of their belongings (Books and other articles).
20. Sticking of posters /banners is not allowed in the college campus.

## Code of Conduct for Teachers

1. The teacher should try to develop an educational environment. Equal treatment should be meted out to all students irrespective of cast, creed, religion, gender or socio economic status. These should be not any partiality or hindrance attitude towards any of them.

2. The Teacher should aim to inspire students to generate more interest and develop a sense of inquiry in the pursuit of knowledge.

3. The teacher should instil a scientific and democratic outlook among his/her students, making them community oriented, patriotic and broad minded. This is a part of his/her social responsibility.

4. A teacher must, alongside teaching, pursue research as innovation. Contributes to the continuous progress, and development of a subject. The teacher involve himself in seminars and conferences. workshops organization and Participation.

5. Developing new teaching strategies and curriculum as well as planning for an upgraded academic system should be an integral part of his professional duties. 6. Teachers must maintain ethical behaviour in should in professional practice.

7. Honesty should not be compromised in research. 8. The teacher must respect the confidentiality of all information regarding exam affairs as well as matters

dealing with colleagues and students unless legally or

legitimately demanded.

9. Teachers should be respectful and cooperative towards their colleagues, assisting them and sharing the responsibilities in a collaborative manner.

10. Teachers should discharge their responsibilities in accordance

with the established rules outlined by the Higher authority and adhere to the conditions of contract.

11. Teachers should accord the same respect and treatment

to the non- • teaching staff as they do their fellow teachers. The institution should hold joint meetings before upholding any decision regarding the College.

12. There should be regular interactions with the guardians of the students as this is necessary for the improvements of the students and the institution.

13. Despite the community distance, the teachers should refrain from taking unnecessary leave and maintain regularity for smooth functioning of the college.

14. Teachers must maintain cordial relation with the principal and management in exercise of their duty.