

Agenda for the meeting

The Chairperson, IQAC will chair a quarterly meeting of all the IQAC members on 03-10-2022 at 2 pm in the Principal office. All are requested to attend the meeting. The agenda for the meeting will be:

- Feedbacks Forms / Analysis / Action Taken Report
- NSS Unit
- Activity Calendar / Academic Calendar
- Annual Progresses Report
- Mentor - Mentees Program
- Co-curricular Activities
- Construction work and Modification in infrastructure
- Feedback regarding D.El.Ed. Admission
- Follow up / Action Taken



IQAC Meeting

The Chairperson, IQAC chaired a quarterly meeting of all the IQAC members on 05-10-2022 at 2:00pm in the Principal office. Following members attended the meeting:

Sr. No.	Name	Signature
1.	Dr. Charanjit Kaur Coordinator	
2.	Mr. Charanjit Singh Management Member	
3.	Dr. Shashi Sharan Anand Sr. Adm. officer	
4.	Dr. Azad Singh Nominee [Local Society/Trust]	
5.	Dr. Kanta Rani Employee Nominee	
6.	Mr. Gurbjeet Singh Industrialists Nominee	
7.	Dr. Rajesh Kauran Nominee from Stakeholders	
8.	Dr. Manoj Singh Member	
9.	Dr. Meenakshi "	
10.	Dr. Hardeep Singh "	
11.	Dr. Ranjeet Singh "	
12.	Mr. Sandeep Singh "	
13.	Mr. Meera Rani "	
14.	Dr. Preet Kumar Verma "	
15.	Mrs. Harpal Kaur "	
16.	Mrs. Shaina Alumni Member	
17.	Geetanjali Student Member	

Welcome Address by the Chairperson:

At the very outset, the Principal gave a warm welcome to all the internal and classmate

external members of the IDAC.

Feedback Forums/Analysis/Action Taken Report: Dr. Charanpreet,

Dr. Meenakshi and Ms. Shaily reported that the feedback collected from the stakeholders was analysed. Action Plan and Action Taken Report is prepared and submitted. There was discussion regarding different suggestions. There was satisfactory response regarding Action Plan and Action Taken Reports.

NSS Unit

The Principal, Dr. Rajni Bala informed with immense pleasure that the Director of Higher Education, Haryana (Panchkula) has allotted a NSS Unit to our college. The unit started its working from the current session 2022-23. Mr. Sandeep Singh was appointed as a Programme Coordinator, NSS and Mrs. Jasmeet Kaur was appointed as sub-coordinator. All the staff members appreciated this effort and congratulated to the Principal.

Activity Calendar/Academic Calendar

Activity Calendar/Academic Calendar were presented by Dr. Mona Birech, Dr. Ranjeet Singh and Dr. Prem Kumar Verma. It was mentioned that all the committees of the institution are working as per Activity/Academic Calendar.

Annual Progress Report

Dr. Meenakshi presented

Annual Progress Report [2021-22]. There was wide discussion on all its aspects. All the suggestions were discussed by IQAC members.

Mentor - Mentees Programme

The members of IQAC discussed about the Mentor - Mentee Programme that have been started in the college. It is implemented to enhance quality in teaching and learning. The external members appreciated this programme.

Co-curricular Activities

The ^{days & festivals} ~~activities~~ that will be celebrated in the month of Octo, Nov and December are:

- National Unity Day
- Children's Day
- Constitution Day
- World AIDS DAY
- Human Rights Day
- Student Induction Programme
- New Year
- Fresher's Party

All activities were discussed in detail that will be organised on these occasions.

Construction Work and Modification in Infrastructure

The Chairperson, IQAC will call the members that the institution is bringing necessary modifications in the infrastructure e.g. ramp is under construction. Most probably the construction and renovation work will be completed up to the month December.

Feedback regarding D.E.I.Ed. Admissions

The Principal provided a feedback regarding the admissions in D.E.I.Ed. 1st year. It was mentioned that 49 seats are filled.

Follow up/ Action Taken

- The minutes of the last meeting were confirmed and signed.
- As per discussion, the National Seminar will be conducted in the month of March, 2023 on the occasion of International Women's Day.
- A copy of In-house Curriculum planning was submitted to IQAC.
- The staff is working on A@AR which will be submitted soon.
- Activity Calender for 2022-23 was prepared.
- As different committees were reconstituted in the previous meeting, these committees are working effectively for the smooth functioning of the college.
- "Action Plan" was submitted by IQAC members in the first week of August month. The meeting ended with a vote of thanks.

[Signature]
Chairperson, IQAC